



POLICIES AND TEAM MEMBER GUIDELINES

Parents and team members should read through the following information and take a little time to be sure you thoroughly understand these various details. Everything OWA does is based on good common sense and these policies have been developed to help assure that each person has a positive adventure experience.

Each OWA camp or expedition is limited in size depending specifically on the nature of the program. Each group is divided into 1 or more smaller groups of 6-12 team members with appropriate guide staff. The nature of outdoor and backcountry adventure is such that there are many factors which cannot be controlled like weather and other natural occurrences which might require that the itinerary of any given trip be changed even up to the last minute. OWA reserves the right to make such changes when necessary by substituting locations or activities which are as similar as possible to the ones described in camp descriptions.

Team members should have a real desire to experience the backcountry on it's own terms-- the hardships must be taken with the rewards. Team members are expected to cooperate fully with staff and team leadership as well as with each other in order to assure an enjoyable experience for each team member. It is OWA policy that criticism of others be restricted to that of a constructive nature offered in a tactful way.

MEDICAL AND INSURANCE

In the case of illness or injury which requires the attention of a doctor, the individual will be taken to the nearest medical facility for treatment. Should a team member require evacuation by an outside group to a medical facility, the cost of that evacuation, transportation, or treatment will be at the cost of their parents or their insurance company (trip medical insurance to cover such an eventuality is available— check with your insurance agent). OWA does NOT carry health and accident insurance for team members. OWA suggests that team members not covered under a regular health insurance plan purchase a trip medical plan available through your insurance agent. Medical services rendered will be billed directly to parents. Parents may submit a copy of their insurance to present to our medical services provider in the event it's needed. OWA does have a guide with at least Wilderness Advanced First-Aid with each group and has an agreement with a medical facilities in Woodland Park, Colorado and Breckenridge to provide medical services for team members while in the Base Camp area.

REFUNDS AND CANCELLATIONS

Because of the small size of each OWA program we are forced to have a strict cancellation policy. \$150 of regular camp deposits are refundable until March 1 prior to the beginning of camp. Major Expedition deposits are non-refundable within 90 days of the beginning of the expedition. Summer Camp fees are due on or before the May 1st prior to camp and after that date are non-refundable. All expedition travel fees paid are non-refundable unless they can be transferred to another team member. Non-summer expedition fees are payable according to the specific expedition fee schedule.

We make every effort to fill each of our scheduled OWA CAMPS and EXPEDITIONS and it is extremely rare that a CAMP or EXPEDITION is cancelled, but some CAMPS and EXPEDITIONS are subject to a minimum number of team members. In the event we are forced to cancel a camp or expedition, full refunds will be made or team members will be transferred, with the consent of team member and parents, to another OWA CAMP or EXPEDITION.

PERSONAL ITEMS and CONDUCT

OWA's focus is on teaching adventure skills and providing positive adventure experiences-- we are not a drug treatment program and we are not equipped to work with youth at risk or youth with behavioral problems. OWA team members are generally normal young people from diverse backgrounds.

THE USE OF ALCOHOL, NONPRESCRIBED DRUGS, AND ANY TOBACCO PRODUCTS WILL NOT BE TOLERATED. TEAM MEMBERS WHO ABUSE THIS POLICY MAY BE SENT HOME. NO REFUNDS ARE GIVEN FOR TEAM MEMBERS SENT HOME FOR DISCIPLINARY REASONS.

All personal items are the responsibility of individual team members and OWA is not responsible for loss, damage, or theft. Items not appropriate for use in the backcountry will be left either at Base Camp or in the OWA vehicles while the group is on the trail and will be subject to loss. Team members are responsible for the negligent loss of or damage to gear belonging to other team members or OWA.

Summer

REGISTRATION

INFO

TO REGISTER FOR A SUMMER YOUTH PROGRAM simply complete the attached application and include \$300 deposit or full payment. New participants in summer youth programs must submit one letter of recommendation from a teacher or educator with their application. **Acknowledgement of Risk on reverse of application must be read and signed by team member and parent.**

REGISTER EARLY: In order to maintain the integrity and quality of our programs, group sizes are strictly limited. Programs generally begin filling in early January although some programs fill earlier. Inquire about the possibility of last minute openings which sometimes develop even in the summer.

REFUNDS: 50% of deposit is refundable up until March 1 of the camp year. Full early payments are refundable (less 50% deposit) until May 1 of the camp year. All fees are nonrefundable after May 1 of the camp year, regardless of cause. We suggest that participants purchase trip cancellation insurance for protection in the event you are forced to cancel.

FINAL PAYMENT: Balance of summer camp and expedition fees are due on May 1 of the camp year. Information on our Early Payment Bonus is included within this packet of information.

SIBLING DISCOUNT: Siblings receive a **5% discount** off of the total camp fee.

TRAVEL: Travel to and from Base Camp prior to and after camp is by personal vehicle or from the Denver Airport with OWA. Flights should be arranged to arrive in Denver between 10 AM and 3 PM of the opening day and should depart between 10 AM and 3 PM on the departure day. There is transportation available to/from Denver's airport for \$50 each way. Please inquire of OWA or visit the website for information specific to your program.

FINAL CAMP INFO: Final camp information is sent out in early April and includes health forms, final billing, store order info, travel questionnaire and other final details.

Summer program APPLICATION OUTPOST WILDERNESS ADVENTURE

Summer Address (May 1- Oct 1)
**20859 CR 77
Lake George, CO 80827**

Winter Address (Oct 1- May 1)
**1208 Deer Creek Cir
Dripping Springs, Tx 78620**

Registration deposit of \$300 must accompany this application. New applicants should include photo if possible along with letter of reference from a teacher or coach.

Date of Application _____ CAMP or EXPEDITION Preference _____

Name _____ Nickname _____

Address _____ City _____ State _____ Zip _____

E Mail Address _____

Telephone: Home _____ Work _____ FAX _____

Mother's Name _____ Father's Name _____

Does camper live with both parents? ____ If not, with whom? _____

Where should correspondence be sent if different than above? _____

Parents Occupations _____

Camper's Date of Birth _____ Grade to be Completed _____

School Attending _____

Summer Programs or Camps Previously Attended: _____

How did you learn about OWA? _____

What are parent's objectives?

Is there anything special we should know about team member?

List any special skills:

What do you (team member) want to gain most from your OWA experience?

DAILY ROUTINE and WILDERNESS ETHICS

All team members share in the day to day workings of each program including preparation of meals and clean-up and repair and maintenance of equipment. While at Base Camp, most meals consist of quality, well balanced fresh foods. While on the trail, meals are necessarily predominantly freeze-dried or dehydrated supplemented with fresh food where feasible (like fresh Rocky Mountain Brook Trout!) and are of the highest quality available. **Each team member should bring enough of their own trail snacks for use on the trail for the anticipated number of trail days.** These are used to supplement the meals provided by OWA and should consist of lightweight nutritious items like trail mix, Power Bars, dried fruits, granola bars, Cliff Bars, etc. OWA utilizes No-Trace camping techniques and team members will learn to "take only pictures, leave only footprints".

LETTERS/E MAIL

Everyone loves to get letters and cards! Team members will have the opportunity to call home at least once during each camp or expedition longer than 2 weeks. Send all team member correspondence C/O **Outpost Wilderness Adventure; 20859 Cty Rd 77; Lake George, CO. 80827.** Please limit your "care packages" and we request team members share some of their care package treats with members of their group. UPS, Airborne and Federal Express do deliver to Base Camp. E Mail can be sent to campers at owa@owa.com with the team member's name located on the subject line.

TELEPHONE

Most people also love to get phone calls, but in many cases calls can really disrupt the flow of our programs. We **strongly request that no calls be made to campers especially during the first week of their stay** with OWA. After a week, we suggest that campers call home when there's a good time and only with the permission of the guide in charge. If you'd like to call and check on things, please feel free to call James or Chelsea Faerber at any time for a "status report"! Do remember that we operate on Mountain Time! You can also visit our web site at "<http://www.owa.com>" for daily updates on our Summer Diary.

PACKING

All gear should be brought in a suitcase, duffle bag, backpack (if you have your own), or however else it can be efficiently packed. Backpacks being sent on a plane should be securely closed and all straps tied down. Upon arrival at Base Camp, all gear will be re-packed into backpacks for the trail with extra gear being stored in Base Camp lockers. Each camper should bring either a small travel bag or daypack for personal items while on the plane or in OWA vehicles.

TRAVEL

The majority of OWA team members fly into and out of Denver, although we certainly welcome parents to bring or pickup their kids. OWA provides transportation to and from the Denver airport during certain hours on arrival and departure days. Arrivals should be scheduled for between 10 AM and 3 PM and departures during the same time on departure day. (Arrival Day is the first day listed in the program; Departure Day the last day listed). Most major airlines offer numerous connections into and out of Denver. Late arrivals and early departures can be arranged with prior approval. There is a charge of \$100 for special airport runs. No transportation is available to or from other airports with the exception of Colorado Springs. (There is a motorized shuttle between Denver and Colorado Springs that can be reserved).

SPECIAL NEEDS

We really do want and need to know about any special requests or concerns prior to the arrival of team members. It only helps us do a better job of providing a truly individualized experience and we take pride in our ability to work with each team member as an individual. All information is confidential and will be used only to help us understand the needs and goals of each person.

Credit Card Payment Form

Most OWA fees can be paid with Mastercard/Visa. These include deposits, camp fees and OWA Trading Post orders. Full Early Payments cannot be made with credit card. For credit card payment simply complete the information below and submit with application or order form.

Team Member Name _____ OWA Program Attending _____
Type of Card _____
Account Number _____ Expiration Date _____
Amount of Payment _____ Cardholder Signature: _____

Submit this form with application or order form. This form can be FAXed to 719-213-2703 or mailed.